

COMPETENT PERSON DESIGNATION											
<p>An evaluation has determined that the person named below has knowledge of the systems, equipment, conditions and procedures, proper use, inspection, manufacturer’s recommendations and instructions, and maintenance for the activities designated below. Consequently, this person has been designated as a “Competent Person” per OSHA guidelines and delegated the responsibility and authority for coordinating activities and operations covered by the designation(s).</p>											
<p>Company: Name of the Company</p>											
<p>Name: Name of the Competent Person</p>											
<p>Competent Person Designation(s)</p> <p>Check as appropriate:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> Demolition</td> <td style="width: 50%;"><input type="checkbox"/> Excavation, Trenching and Shoring</td> </tr> <tr> <td><input checked="" type="checkbox"/> Confined Spaces for Construction</td> <td><input checked="" type="checkbox"/> Scaffolds</td> </tr> <tr> <td><input checked="" type="checkbox"/> Aerial Lift Trainer</td> <td><input checked="" type="checkbox"/> Fall Protection</td> </tr> <tr> <td><input checked="" type="checkbox"/> Ladder</td> <td><input type="checkbox"/> Asbestos</td> </tr> <tr> <td><input checked="" type="checkbox"/> Other: GHS</td> <td><input checked="" type="checkbox"/> NFPA70E</td> </tr> </table>		<input type="checkbox"/> Demolition	<input type="checkbox"/> Excavation, Trenching and Shoring	<input checked="" type="checkbox"/> Confined Spaces for Construction	<input checked="" type="checkbox"/> Scaffolds	<input checked="" type="checkbox"/> Aerial Lift Trainer	<input checked="" type="checkbox"/> Fall Protection	<input checked="" type="checkbox"/> Ladder	<input type="checkbox"/> Asbestos	<input checked="" type="checkbox"/> Other: GHS	<input checked="" type="checkbox"/> NFPA70E
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<p>Credentials Reviewed and Verified for Designation</p> <p><input checked="" type="checkbox"/> Formal Training (describe, with year completed):</p> <p>Formal training includes: 30 Hours of OSHA Construction Standard Training to meet 29 CFR Title 1926, for subparts X, L, M <u>and</u> other standards such as the new Construction Standard sub part AA. In addition, this Person could have received NYC DOB Approved Scaffold training, NFPA70E; GHS and new ANSI A92 for MEWPs. Just to name a few.</p>											
<p><input checked="" type="checkbox"/> Years of Experience (give ____ Years of Experience number of years): _____</p>											
<p><input type="checkbox"/> Union Apprenticeship _____</p>											
<p><input type="checkbox"/> Informal Training (describe): _____</p>											
<p><input type="checkbox"/> On-The-Job Performance (OJT, OJE) _____</p>											
<p>Signatures:</p>											
<p>_____ Name Last Name - Competent Person</p>											
<p>_____ Name and Last Name - Superintendent/Supervisor</p>											

COMPETENT PERSON DESIGNATION FORM INSTRUCTIONS

Read the statement at the top of the Competent Person Designation Form.

Employee Information:

Company: Write the name of the company.
Name: Print the employee's full name.

Competent Person Designation(s):

Check the box to indicate which area the employee is being designated as a "Competent Person." (More than one box may be checked. The Appendix B: Competent Person Standards may be used as a reference of applicable standards)

Credentials Reviewed and Verified for Designation: (Completion of this section is mandatory. Be as detailed as possible – list specifics.)

- Review and verify the credentials of the employee.
- List any applicable formal training in the space provided.
- List the number of years of experience the employee has relevant to the Competent Person designations marked above.
- Check the appropriate box if the employee has completed a union apprenticeship.
- List any applicable informal training.
- Check the appropriate box if the designation is based on "On-The-Job" Performance.

Standards and Practices Training: (Completion of this section is mandatory.)

- Ensure the employee has read the relevant standards and practices governing the designations marked in the sections above.
- Ensure the employee fully understands the roles, responsibilities and authority this Person will be expected to execute.
- Check the box indicating which standards and practices the employee read during the designation process.

Signatures:

- The Competent Person must sign and date the form accepting the responsibilities associated with the designations.
- The employee's foreman, general foremen, or superintendent should sign and date the form acknowledging the designation. (This signature is not mandatory.)
- The area construction manager must sign and date the form.

BACKGROUND

1. Competent Person is a specifically defined designation from the federal OSHA standards, and **MUST NOT BE CONFUSED** with a person who is competent (proficient and/or trained) to perform a job/activity.
2. Competent Persons must be designated for the following tasks/activities:

- Excavation, Trenching and Shoring
- Scaffold Erection and Inspection
- Lead Abatement
- Ladder Inspection (portable)
- Safety Monitor (roof)
- Demolition (large scale)
- Aerial Lift Trainer
- Asbestos Abatement
- Steel Erection
- Fall Protection - Use Trainer
- Fall Protection - Equipment Inspection and Trainer

NYC Department of Buildings has chosen to use, in addition to the items above-listed, the same process for assigning Competent Persons in the following areas:

- Heavy Construction Equipment Operation
 - Heavy Construction Equipment Inspection
3. A Competent Person designation is predicated on an individual being exceptionally well trained in his/her subject area, and NOT SIMPLY basic training, education, experience, or on-the-job training in/of themselves.
 4. A Competent Person must demonstrate this Person is (a) highly knowledgeable on the subject and (b) capable of using consistently good judgment in carrying out the appointed responsibilities in the subject area; one may be competent, and not be a Competent Person.
 5. We should LIMIT THE NUMBER of Competent Persons to no more than three per craft, per subject area, per project – less if possible/appropriate. An exception may be in the subject areas such as excavation, trenching and shoring, and scaffold inspection.
 6. In most cases, a Competent Person should be considered Competent from one project to another.

APPENDIX B: COMPETENT PERSON STANDARDS (FOR THE CONSTRUCTION INDUSTRY).

Construction (29 CFR 1926)		Related Information
Subpart C – General Safety and Health Provisions	1926.20 , General safety and health provisions	<ul style="list-style-type: none"> ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	1926.32 , Definitions	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
Subpart D – Occupational Health and Environmental Controls	1926.53 , Ionizing radiation	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.62 , Lead	<ul style="list-style-type: none"> ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
Subpart E – Personal Protective and Life Saving Equipment	1926.101 , Hearing protection	<ul style="list-style-type: none"> ▪ Federal Register notices
Subpart H – Materials Handling, Storage, Use, and Disposal	1926.251 , Rigging equipment for material handling	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
Subpart J – Welding and Cutting	1926.354 , Welding, cutting, and heating in way of preservative coatings	<ul style="list-style-type: none"> ▪ Letters of interpretation
Subpart K – Electrical	1926.404 , Wiring design and protection	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
Subpart L – Scaffolds	1926.450 , Scope, application and definitions applicable to this subpart	<ul style="list-style-type: none"> ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation ▪ Settlement agreements
	1926.451 , General requirements	<ul style="list-style-type: none"> ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	1926.454 , Training requirements	<ul style="list-style-type: none"> ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
Subpart M – Fall protection		<ul style="list-style-type: none"> ▪ Appendices to standard
	1926.500 , Scope, application, and definitions applicable to this subpart	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
	1926.502 , Fall protection systems criteria and practices	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation

Construction (29 CFR 1926)	Related Information
	<ul style="list-style-type: none"> ▪ Settlement agreements
	<ul style="list-style-type: none"> ▪ 1926.503, Training requirements ▪ Federal Register notices ▪ Letters of interpretation
<p>Subpart N – Helicopters, Hoists, Elevators, and Conveyors</p>	<ul style="list-style-type: none"> ▪ 1926.550, [Reserved], Federal Register, 75 FR 48134 ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.552, Material hoists, personnel hoists, and elevators ▪ Federal Register notices ▪ Letters of interpretation
<p>Subpart P – Excavations</p>	<ul style="list-style-type: none"> ▪ Appendices to standard
	<ul style="list-style-type: none"> ▪ 1926.650, Scope, application, and definitions applicable to this subpart ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.651, Specific excavation requirements ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.652, Requirements for protective systems ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
<p>Subpart Q – Concrete and Masonry Construction</p>	<ul style="list-style-type: none"> ▪ 1926.705, Requirements for lift-slab operations ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
<p>Subpart R – Steel Erection</p>	<ul style="list-style-type: none"> ▪ 1926.751, Definitions ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.752, Site layout, site-specific erection plan and construction sequence ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.753, Hoisting and rigging ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.754, Structural steel assembly ▪ Federal Register notices ▪ Letters of interpretation
<p>Subpart S – Underground Construction, Caissons, Cofferdams, and Compressed Air</p>	<ul style="list-style-type: none"> ▪ 1926.800, Underground construction ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ 1926.803, Compressed air ▪ Federal Register notices ▪ Letters of interpretation
	<ul style="list-style-type: none"> ▪ Topic page

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Subpart T – Demolition	1926.850 , Preparatory operations	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.852 , Chutes	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.859 , Mechanical demolition	
Subpart U – Blasting and the Use of Explosives	1926.900 , General provisions	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
Subpart X – Ladders	1926.1053 , Ladders	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
	1926.1060 , Training requirements	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
1926 Subpart Z – Toxic and Hazardous Substances	1926.1101 , Asbestos	<ul style="list-style-type: none"> ▪ Appendices to standard ▪ Directives ▪ Federal Register notices ▪ Letters of interpretation ▪ Settlement agreements
	1926.1127 , Cadmium	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
Subpart CC – Cranes & Derricks in Construction	1926.1401 , Definitions	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
	1926.1404 , Assembly/disassembly -- general requirements	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.1412 , Inspections	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.1413 , Wire rope -- inspection	
	1926.1417 , Operation	<ul style="list-style-type: none"> ▪ Letters of interpretation
	1926.1423 , Fall protection	
	1926.1430 , Training	<ul style="list-style-type: none"> ▪ Federal Register notices
	1926.1431 , Hoisting personnel	<ul style="list-style-type: none"> ▪ Federal Register notices ▪ Letters of interpretation
	1926.1432 , Multiple-crane/derrick lifts -- supplemental requirements	
	1926.1435 , Tower cranes	
1926.1436 , Derricks		
1926.1437 , Floating cranes/derricks and land cranes/derricks on barges	<ul style="list-style-type: none"> ▪ Letters of interpretation 	